



## WILL COUNTY, ILLINOIS

### PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT  
WILL COUNTY EXECUTIVE

KEVIN LYNN  
DIRECTOR

P. 815-740-4712  
F. 815-740-4604  
E. [klynn@willcounty.gov](mailto:klynn@willcounty.gov)

County Office Building  
302 N. Chicago Street  
Joliet, IL 60432

May 8, 2025

To Whom It May Concern:

You are invited to submit your sealed proposal for the 57 N Ottawa 2<sup>nd</sup> Floor Renovation Project for Will County.

Complete bid specifications are included, **which will act as the contract and must be filled out and returned as such.**

A pre-bid meeting is scheduled for 10:00 A.M., on Friday, May 16, 2025, at 57 N Ottawa Street, Joliet, IL 60432. Please contact the Will County Purchasing Department at [purchasing@willcounty.gov](mailto:purchasing@willcounty.gov) to preregister your firm/attendees.

**A 10% Bid Bond or Cashier's Check made payable to the Will County Treasurer MUST accompany your bid, or it will not be considered. Money Orders or Company checks will not be accepted.**

Sealed bids will be received in the purchasing department, 2<sup>nd</sup> floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **DUE NOT LATER THAN 2:00 P.M., "AS SO INDICATED BY THE TIME STAMP CLOCK OF WILL COUNTY", WEDNESDAY, JUNE 4, 2025.**

Bids will be publicly opened and read by the Will County Executive or her Representative at **2:05 P.M., WEDNESDAY, JUNE 4, 2025**, at the Will County Office Building, 302 N. Chicago Street, 2<sup>nd</sup> Floor, Joliet, IL. 60432. You are welcome to attend the meeting.

Should you have any questions regarding this bid, please contact Kevin Lynn in writing at [klynn@willcounty.gov](mailto:klynn@willcounty.gov).

We welcome your bid.

Sincerely,

*Kevin Lynn*

Kevin Lynn  
Purchasing Director

**ADVERTISEMENT OF BID  
57 N OTTAWA 2<sup>ND</sup> FLOOR RENOVATION PROJECT  
WILL COUNTY, JOLIET, IL.**

SEALED BIDS FOR THE 57 N OTTAWA 2<sup>ND</sup> FLOOR RENOVATION PROJECT WILL BE RECEIVED AT THE WILL COUNTY PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, UNTIL THE HOUR OF 2:00 P.M., WEDNESDAY, JUNE 4, 2025.

A PRE-BID CONFERENCE WILL BE HELD ON **FRIDAY, MAY 16, 2025, AT 10:00 A.M.** AT 57 N OTTAWA ST. JOLIET, IL 60432. PLEASE CONTACT THE WILL COUNTY PURCHASING DEPARTMENT VIA EMAIL AT [purchasing@willcounty.gov](mailto:purchasing@willcounty.gov) TO REGISTER YOUR COMPANY/ATTENDEES.

BIDS WILL BE PUBLICLY OPENED AND READ BY THE WILL COUNTY EXECUTIVE OR HER REPRESENTATIVE AT 2:05 P.M., WEDNESDAY, JUNE 4, 2025, AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., 2ND FLOOR, JOLIET, IL. 60432.

SPECIFICATIONS AND CONDITIONS OF THE BID ARE AVAILABLE AT [www.demandstar.com](http://www.demandstar.com) OR [www.willcounty.gov](http://www.willcounty.gov) AS WELL AS THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, (815) 740-4712 OR BY SUBMITTING REQUEST VIA EMAIL AT [purchasing@willcounty.gov](mailto:purchasing@willcounty.gov)

THE TENDERING OF A BID TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE SPECIFICATIONS. THE BIDDER ACKNOWLEDGES THE RIGHT OF THE COUNTY OF WILL TO REJECT ALL BIDS, AND TO WAIVE NON-MATERIAL INFORMALITY OR IRREGULARITY IN ANY BID RECEIVED IN WHOLE OR PART AS MAY BE SPECIFIED IN THE SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT.

**INSTRUCTIONS TO BIDDERS  
57 N OTTAWA 2<sup>ND</sup> FLOOR RENOVATION PROJECT  
WILL COUNTY, JOLIET, IL**

**GENERAL SPECIFICATIONS**

You are invited to submit your bid for the 57 N Ottawa St. 2<sup>nd</sup> Floor Renovation Project for Will County.

**SEALED BIDS:**

Sealed bids will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **not later than 2:00 P.M., Wednesday, June 4, 2025, “as so indicated by the time stamp clock of Will County”.**

**BIDS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Sealed bids will be publicly opened and read aloud by the Will County Executive or her representative at **2:05 P.M., Wednesday, June 4, 2025,** at the Will County Office Building, 302 N. Chicago St., 2nd Floor, Joliet, IL 60432.

Bids must be made in accordance with the instructions contained herein.

Bid forms shall be completely filled out either typewritten or in ink. The **complete set of Contract Documents shall be submitted** with the proposal, with **ONE (1) ORIGINAL, THREE (3) COMPLETE COPIES CLEARLY MARKED AND ONE (1) DIGITAL COPY ON AN ELECTRONIC STORAGE DEVICE.**

Proposals shall be submitted on the forms furnished by the County of Will in a sealed package, plainly marked, with the bidder's name, address, and the notation:

<b>SEALED BID:</b>	<b>57 N Ottawa St. 2<sup>nd</sup> Floor Renovation Project</b>
<b>PRE-BID MEETING:</b>	<b><u>10:00 A.M., FRIDAY, MAY 16, 2025</u></b>
<b>QUESTIONS DUE:</b>	<b><u>12:00 P.M., FRIDAY, MAY 23, 2025</u></b>
<b>BIDS DUE:</b>	<b><u>2:00 P.M., WEDNESDAY, JUNE 4, 2025</u></b>

Bids shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432.

**SPECIFICATIONS:**

Specifications are attached hereto and incorporated herein.

**SIGNATURE OF BIDS:**

The **signature on bid documents** shall be that of an authorized representative of bidder. An officer of or agent of the offering bidder who is empowered to bind the bidder in a Contract shall sign the proposal and any clarifications to that proposal. The County of Will bears no responsibility in determining whether signer is so authorized. Each bidder, by making his bid, represents that he has read and understands the bidding documents.

Each bidder, by making his bid, represents that he has read and understands the bidding documents. **Any bid not containing said signed documents shall be non-conforming and shall be rejected.**

#### **BIDDING PROCEDURES:**

1. All bids must be prepared on the forms provided by the County and with **ONE (1) ORIGINAL, THREE (3) COMPLETE COPIES AND ONE ELECTRONIC COPY ON A DIGITAL STORAGE DEVICE, CLEARLY MARKED,** in accordance with the Instructions to bidders.
2. A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for bids or prior to any extension thereof issued to the bidders.
3. Unless otherwise provided in any supplement to the Instructions to bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for sixty (60) days after the time designated for the receipt of bids in the Advertisement for bids.
4. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such cases a written addendum describing the change or correction will be issued by the County of Will to all bidders recorded by the County of Will as having received the bidding documents and will be available for inspection wherever issued. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
5. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than seven (7) days prior to bid due date, notify the County of Will, who will, if necessary, send written addendum to all bidders. The County of Will will not be responsible for any oral instructions. All inquiries shall be directed to the Will County Purchasing Department at [purchasing@willcounty.gov](mailto:purchasing@willcounty.gov). After sealed bids are received, the bidder will make no allowance for oversight.

#### **PRE-BID CONFERENCE:**

A pre-bid conference is scheduled at 10:00 A.M. Friday, May 16<sup>th</sup>, 2025 for potential respondents to examine the premises and satisfy themselves fully as to all existing conditions under which it will be obliged to operate in performing its work, or that will in any manner affect the work under its contract at 57 N Ottawa St. Joliet, IL 60432

Please contact the Will County Purchasing Department at [purchasing@willcounty.gov](mailto:purchasing@willcounty.gov) to pre-register your company/attendees.

#### **REJECTION OF BIDS:**

The bidder acknowledges the right of the County of Will to reject any and all proposals for cause and to waive non-material informality or irregularity in any bid received.

#### **NO BIDS:**

Those who wish not to bid this project please return the included NO BID FORM, or send email of same to retain company name on bidders list. If you choose not to reply company your name will be removed and no future bids will be automatically sent.

**PRIME CONTRACTOR CERTIFICATION:**

Included in this bid package is a prime Contractor certification form. **This form must be filled out, signed, and returned with your sealed bid package or it will not be accepted.**

**REFERENCES:**

Included in this bid package is a reference form. Please fill out and complete this form citing clients for which you have provided similar services.

**WORDS AND FIGURES:**

Where amounts are given in both words and figures, the words shall govern. If the amount is not written in words the unit cost will take precedence over the extended price in case of a discrepancy in the multiplication.

**BID SECURITY:**

**A 10% Bid Bond or Cashier's Check** made payable to the **WILL COUNTY TREASURER**, shall accompany each bid, attached to the front cover, as a guarantee that if the bid is accepted, a contract will be entered into. Please calculate the 10% bid bond on the extended cost of bidder's entire bid response. **Money Orders or Company checks will not be accepted.** The Bid Bond or Cashier's Check will be returned to the unsuccessful bidders after the Bid has been awarded and will be returned to the successful bidder upon receipt of the Performance Bond, if applicable.

**PERFORMANCE BOND:**

A Performance Bond for the amount of the contract will be required from the **successful bidder** and shall be valid throughout the life of the contract. The Performance Bond will be returned at the completion of the contract. If it is difficult to acquire a Performance Bond by the time the contract is to commence, the County of Will shall accept a letter notarized by the Insurance Carrier showing that such Bond is being processed at this time. The amount of the performance bond should be for the extended cost for the project.

**NON-DISCRIMINATION:**

The Contractor shall at all times observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1, *et seq.*

**DEFAULT:**

In case of default by the successful Bidder, the County of Will may procure the articles or services from other sources and may deduct from the unpaid balance due the successful bidder any of its costs resulting from the default, or may collect against the bond or surety for excess costs so paid, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

Will County reserves the right to cancel the contract if the bidder fails to perform the work required in the bid specifications after efforts to resolve any problems that have been unsuccessful.

## **TYPES OF INSURANCE:**

1. **Statutory Workers' Compensation and Employers' Liability (EL) Insurance.** The Contractor shall procure and maintain during the life of this Contract Workmen's Compensation Insurance as required by applicable state law for all of his employees who would be engaged in work on the project. In case of any class of employees engaged in any work on the project under this Contract is not protected under the Workmen's Compensation Statute, the Contractor shall provide adequate employer's liability insurance for the protection of such of his employees as are provide Employer's Liability (coverage B) in the amount of \$500,000.00.
2. **Comprehensive General Liability Insurance.** A combined bodily injury and property damage occurrence limit of not less that \$1,000,000 per person and \$2,000,000 per occurrence. The policy shall contain blanket contractual liability, products, and completed operations coverage, and independent Vendor's coverage.
3. **Comprehensive Automobile Liability Insurance.** The policy shall be maintained for the duration of this Agreement and shall, at a minimum consist of \$1,000,000 per person and \$2,000,000 per occurrence for Bodily Injury and Property Damage.
4. **Owner's Protective Liability Insurance.** The Contractor shall protect the County or its assignee, if any, from any responsibility arising from the work performed under this Contract by adding these parties as named insured as a rider to the General Contractor specified Comprehensive General Liability policy in an amount not less than \$500,000.00 per occurrence. The named insured in this Comprehensive General Liability Policy shall be: County of Will, 302 N. Chicago St., Joliet, IL 60432.

## **PREVAILING WAGE:**

This Solicitation is subject to the Prevailing Wage Act (820 ILCS 130/0.01), a current Prevailing Wage schedule has been included in the packet.

## **PROOF OF INSURANCE:**

1. The Contractor shall furnish the owner at the time of bidding, with certificates showing the type, amount, class or operations covered, effective dates and dates or expiration of policies, which policies shall specifically refer to the indemnity agreement. Such certificates shall also contain substantially the following statement: "The Insurance covered by this Certificate will not be canceled or materially altered except after 30 days written notice has been received by all named insured."

**Any bid not containing said proof of insurance shall be non-conforming and shall be rejected.**

2. All policies shall substitute the word "Occurrence" for "accident" for both bodily and property damage. "Occurrence" shall be defined to mean an event or series of events or continuous or repeated exposure to conditions, which unexpectedly cause injury or damage during the policy period.

3. All insurance coverage shall be provided by insurance companies maintaining a financial strength and claims paying ability rating no lower than “A” MINUS “VIII” as rated by the 1999 or most current AM Bests Insurance Guide.

#### **CHOICE OF LAW AND VENUE:**

Any cause of action related to this bid, or contract related thereto, shall be governed by the laws of the State of Illinois without regard to conflict of law provisions. Venue for any cause of action related to this bid, or any contract related thereto, shall be in the Twelfth Judicial Circuit, Will County, Illinois.

#### **ILLINOIS FREEDOM OF INFORMATION ACT:**

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption, making reference to the specific FOIA provision applicable without simply making a general claim that the information is “confidential,” “proprietary,” “exempt from disclosure,” or the like. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA. 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the time frames of FOIA a copy of any "public record" as

required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption, making reference to the specific FOIA provision applicable without simply making a general claim that the information is “confidential,” “proprietary,” “exempt from disclosure,” or the like. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

#### **SUBMITTAL REQUIREMENTS:**

Each of the following Products shall be submitted by the bid time mentioned herein in order that the bid will be considered:

1. 10% Bid Bond or Cashier’s Check
2. **Signed** Copy of Prime Contractor Certification
3. Reference form
4. **Signed** and completed Bid Form
5. **Signed** and completed Receipt of Addenda Form
6. Proof of Insurance

**Please see attachment A and B for detailed scope of service as well as complete drawings.**

**PRIME CONTRACTOR CERTIFICATION**

The undersigned hereby certifies that \_\_\_\_\_

Company Name

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

\_\_\_\_\_  
Representative of Company

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

**33E-3. Bid-rigging.** A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

**33E-4 Bid rotating.** A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.



# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## Bid Form

57 N Ottawa 2<sup>nd</sup> Floor Renovation Project

#2025-79

Name \_\_\_\_\_ F.E.I.N> # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**THIS IS NOT AN ORDER**

**Will County Agency Name:**

For additional information contact Kevin Lynn Purchasing Director [klynn@willcounty.gov](mailto:klynn@willcounty.gov)

The bidder proposes to provide the products and/or services in accordance with the specifications attached herein.

DESCRIPTION	COST
<b>LUMP SUM AMOUNT:</b>	\$
<b>TOTAL CONTRACT AMOUNT WRITTEN IN WORDS. IN CASE OF DISCREPANCY, THE AMOUNT IN WORDS SHALL GOVERN.</b>	

Signed By: \_\_\_\_\_ Title: \_\_\_\_\_



# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## Reference Form

57 N Ottawa 2<sup>nd</sup> Floor Renovation Project

#2025-79

Please list three (3) references, other than the County of Will, that you have done similar work, service or supplied similar products to:

Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

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Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

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Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

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# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## Addendum Form

57 N Ottawa 2<sup>nd</sup> Floor Renovation Project

#2025-79

Name \_\_\_\_\_ F.E.I.N> # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**THIS IS NOT AN ORDER**

**Will County Agency Name:**

For additional information contact Kevin Lynn Purchasing Director [klynn@willcounty.gov](mailto:klynn@willcounty.gov)

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

**LATE BIDS CANNOT BE ACCEPTED!**

<u>SEALED BID DOCUMENT</u>	
<u>Vendor Return Address:</u>	
<b>BID #:</b>	<b>2025-79</b>
	<b>57 N OTTAWA 2<sup>ND</sup> FLOOR RENOVATION PROJECT</b>
<b>DUE DATE:</b>	<b>6/4/2025</b>
<b>DUE:</b>	<b>2:00 P.M.</b>
<b>DATED MATERIAL-DELIVER IMMEDIATELY</b>	
<b>WILL COUNTY PURCHASING DEPARTMENT 302 N. CHICAGO ST., 2<sup>ND</sup> FLOOR JOLIET, IL 60432</b>	

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO THE OUTERMOST ENVELOPE OF YOUR SEALED BID TO HELP ENSURE PROPER DELIVERY!

**LATE BIDS CANNOT BE ACCEPTED!**



# WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

## No Bid Form

**Please note: This form is only required if you are not bidding.**

Solicitation Name/Number: \_\_\_\_\_

Reason for not bidding:

- |  |  |
|--|--|
| <input type="checkbox"/> Not enough time to respond          | <input type="checkbox"/> Unable to compete                 |
| <input type="checkbox"/> Not Applicable to company           | <input type="checkbox"/> No time to complete work          |
| <input type="checkbox"/> Unable to obtain required insurance | <input type="checkbox"/> Unable to meet specs/requirements |
| <input type="checkbox"/> Unable to obtain required bonding   |  |
| <input type="checkbox"/> Other (please detail below)         |  |

Suggestions:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Please retain our information for future solicitations: Yes  No