



WILL COUNTY, ILLINOIS

JENNIFER BERTINO-TARRANT  
WILL COUNTY EXECUTIVE

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Will County Office Building  
302 N. Chicago Street  
Joliet, IL 60432

August 12, 2025

Warehouse Direct  
2001 S. Mount Prospect Road  
Des Plaines, IL 60018

Attn: Mike Kohn

RE: Bid 2025-81 Industrial Shredder Purchase & Install

Dear Mr. Kohn,

I am pleased to inform you that your bid submitted on August 6, 2025, in the amount of \$49,887.00 for the project referenced above is hereby accepted. A copy of your bid response is enclosed.

We look forward to a very efficient and sound working relationship ahead. If you have any questions, contact Christine Randall, Records Management Director at 815-727-8781.

Sincerely,

Jennifer Bertino-Tarrant  
Will County Executive



## WILL COUNTY, ILLINOIS

### PURCHASING DEPARTMENT

## Bid History

**ITEM:** #2025-81 Industrial Shredder Purchase & Install

**DEPARTMENT:** Records Management

**BID RELEASE:** July 18, 2025

**PUBLISHED NOTICE:** July 20, 2025

**FUNDING SOURCE:** Budgeted Item

**BID OPENING:** August 6, 2025 2:00 PM

**LOCATION:** 302 N Chicago St. Joliet, IL 60432

### **BIDDING RESULTS:**

**NUMBER RELEASED:** 4+ Internet

**NUMBER RETURNED:** 1

### **BIDDER:**

### **Total Cost**

Warehouse Direct, Des Plaines, IL

\$49,887.00

Recommendation from Christine Randall, Records Management Director, is to award the 2025-81 Records Management Shredder Bid to the lowest responsible, responsive bidder, Warehouse Direct, Des Plaines, IL for a total cost of \$49,887.00 pursuant to the terms and conditions listed in the solicitation packet.



**WILL COUNTY, ILLINOIS**  
PURCHASING DEPARTMENT

ORIGINAL

**Bid Tabulation**

Industrial Shredder Purchase & Install

#2025-81

BIDDER	Bid Requirements	Total Cost
Warehouse Direct Des Plaines, IL	Bid Bond: 10% Prime Contractor Form: yes Addenda Form: yes Bid Form: yes	Total Cost: 49,887. <sup>00</sup> Lead Time: 2 wks - approx
	Bid Bond: Prime Contractor Form: Addenda Form: Bid Form:	Total Cost:  Lead Time:
	Bid Bond: Prime Contractor Form: Addenda Form: Bid Form:	Total Cost:  Lead Time:
	Bid Bond: Prime Contractor Form: Addenda Form: Bid Form:	Total Cost:  Lead Time:
	Bid Bond: Prime Contractor Form: Addenda Form: Bid Form:	Total Cost:  Lead Time:

Also Present: Kevin Lynn, Nancy Ruettiger, John Linehan



WILL COUNTY, ILLINOIS

RECORDS MANAGEMENT DEPARTMENT

JENNIFER BERTINO-TARRANT  
WILL COUNTY EXECUTIVE

CHRISTINE L. RANDALL  
DIRECTOR

P. 815-727-8781  
F. 815-727-8946  
E. CLRandall@willcountyillinois.com

Will County Records Management  
806 Nicholson Street  
Joliet, IL 60435

August 7, 2025

**Kevin Lynn**

Director, Will County Purchasing Department

**Subject:** Shredder Bid Recommendation

To the Finance Department,

I am writing to formally recommend awarding the shredder bid to Warehouse Direct of Des Plaines, Illinois, who submitted the sole response to our request. The bid meets our operational needs, and the machine quoted is the exact model we are replacing.

This purchase was approved during last year's budget process for the current fiscal year, specifically to replace our aging shredder, which is now over 18 years old. Given the age of the existing equipment and the fact that we only received one bid—which aligns perfectly with our needs—I am comfortable moving forward with this vendor.

Please let me know if you need any additional information from me to proceed.

Thank you,

A handwritten signature in cursive script, appearing to read "CHRISTINE L. RANDALL".

Christine L. Randall