



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT
WILL COUNTY EXECUTIVE

KEVIN LYNN
DIRECTOR

P. 815-740-4712
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E. klynn@willcounty.gov

County Office Building
302 N. Chicago Street
Joliet, IL 60432

February 26, 2026

To Whom It May Concern:

You are invited to submit your sealed proposal for the Purchase, Delivery, Installation, Removal and Disposal of Resident Furniture at Sunny Hill Nursing Home, 421 Doris Ave, Joliet, IL 60433.

Specifications are attached hereto and are considered part of the SEALED PROPOSAL package.

A 10% Bid Bond or Cashier's Check made payable to the Will County Treasurer MUST accompany your bid, or it will not be considered. Money Orders or Company checks will not be accepted.

Sealed proposals will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432, not later than **2:00 P.M., Tuesday, March 17, 2026** "as so indicated by the time stamp clock of Will County". **Proposals received after this time will not be accepted.**

Proposals will be opened publicly and read by the Will County Executive or her representative at **2:05 P.M. Tuesday, March 17, 2026**, at the Will County Office Building, 302 N. Chicago Street, 2nd fl., Joliet, IL. 60432.

The bidder acknowledges the right of the County of Will to reject any or all proposals and to waive non-material informality or irregularity in any statement of qualifications received in whole or in part as may be specified in the solicitation.

Should you have any questions regarding this proposal, please contact the Will County Purchasing Department at purchasing@willcounty.gov

Sincerely,

Kevin Lynn

Kevin Lynn
Purchasing Director

**ADVERTISEMENT OF BID
FURNITURE PURCHASE & INSTALL
SUNNY HILL NURSING HOME**

SEALED BIDS FOR PURCHASE, DELIVERY, INSTALLATION, REMOVAL AND DISPOSAL OF RESIDENT FURNITURE AT SUNNY HILL NURSING HOME LOCATED AT 421 DORIS AVE, JOLIET, IL 60433, WILL BE RECEIVED AT THE WILL COUNTY PURCHASING DEPARTMENT, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., 2ND FLOOR, JOLIET, IL 60432, UNTIL THE HOUR OF **2:00 P.M., TUESDAY, MARCH 17, 2026.**

SEALED BIDS WILL BE PUBLICLY OPENED AND READ BY THE WILL COUNTY EXECUTIVE OR HER REPRESENTATIVE AT **2:05 P.M., TUESDAY, MARCH 17, 2026,** AT THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO STREET, 2ND FLOOR, JOLIET, IL. 60432.

SPECIFICATIONS AND CONDITIONS OF THE BID AND CHANGES OR AMENDMENTS ARE AVAILABLE AT www.demandstar.com OR

www.willcounty.gov AS WELL AS THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, (815) 740-4712 OR EMAIL purchasing@willcounty.gov. BIDDERS ARE ADVISED TO REVIEW ALL TERMS OF THE BID AND SUBMIT ANY INQUIRIES.

THE TENDERING OF A BID TO THE COUNTY SHALL BE CONSTRUED AS ACCEPTANCE OF THE SPECIFICATIONS. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR PROPOSALS RECEIVED IN WHOLE OR IN PART.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT

**INSTRUCTIONS TO
BIDDERS SHNH
FURNITURE PURCHASE &
INSTALL**

SUBMITTAL REQUIREMENTS:

Each of the following documents shall be submitted by the bid time mentioned herein in order that the bid will be considered:

1. 10% Bid Bond or Cashier's Check
2. **Signed** Copy of Prime Contractor Certification
3. **Signed** and completed Bid Form
4. **Signed** and completed Receipt of Addenda Form
5. Certificates of Insurance
6. Reference Form

GENERAL SPECIFICATIONS:

Bidders are invited to submit sealed bids for the Purchase, Delivery, Installation, Removal and Disposal of Resident Furniture at Sunny Hill Nursing Home, 421 Doris Ave, Joliet, IL 60433.

The guidelines provided by Sunny Hill Nursing Home are divided into 7 key areas:

- I. Required Information from Bidders
- II. Evaluation and Selection
- III. Scope of Work, Staffing and Duties
- IV. Insurance Requirements
- V. Pricing and Compensation
- VI. Nature of the Contract
- VII. Exhibits

I. REQUIRED INFORMATION FROM BIDDERS

SEALED BIDS:

Sealed bids will be received in the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432, **not later than 2:00 P.M., Tuesday, March 17, 2026, “as so indicated by the time stamp clock of Will County”**.

BIDS RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.

Sealed bids will be publicly opened and read aloud by the Will County Executive or her representative at **2:05 P.M., Tuesday, March 17, 2026**, at the Will County Office Building, 302 N. Chicago St., 2nd floor, Joliet, IL 60432.

Bids must be made in accordance with the instructions contained herein and any changes or amendment issued by the County of Will.

Bid forms shall be completely filled out either typewritten or in ink and shall not be detached from this binding. The **complete set of all contract documents shall be submitted with the proposal in triplicate with ONE ORIGINAL, TWO COPIES, AND ONE DIGITAL COPY ON AN ELECTRONIC STORAGE DEVICE, CLEARLY MARKED. In the event of a conflict between the terms of the submitted documents referenced in this package and the terms of the Bid Forms and Specifications, the terms of the Bid Forms and Specifications shall prevail.**

All Bid Forms and Specifications as attached hereto shall be used to form the Contract for the work to be performed. Proposals shall be submitted on the forms furnished by the County of Will in a sealed package, plainly marked, with the Bidder's name and address.

Bids shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago St., Joliet, IL 60432.

SIGNATURE OF BIDS:

The signature on bid documents shall be that of an authorized representative of bidder. An officer or agent of the offering bidder who is empowered to bind the bidder in a contract shall sign the proposal and any clarifications to that proposal.

Each bidder, by making and signing his bid, represents that he has read and understands the bidding documents. **Any bid not containing said signed documents shall be non-conforming and shall be rejected.**

BIDDING PROCEDURES:

1. All bids must be prepared on the forms provided by the County and submitted in triplicate, with **ONE ORIGINAL, TWO COPIES, AND ONE DIGITAL COPY ON AN ELECTRONIC STORAGE DEVICE, CLEARLY MARKED,** in accordance with the Instructions to bidders.
2. A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for Bids or prior to any extension thereof issued to the bidders.
3. Unless otherwise provided in any supplement to the instructions to bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for ninety (90) days after the time designated for the receipt of bids in the Advertisement for Bids.
4. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such cases a written addendum describing the change or

correction will be issued by the County of Will to all bidders recorded by the County of Will as having received the bidding documents and will be available for inspection wherever issued. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, such an addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.

5. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than seven (7) days prior to bid due date, notify the County of Will, who will, if necessary, send a written addendum to all bidders. The County of Will not be responsible for any oral instructions. All inquiries shall be directed to the Purchasing Director. After sealed bids are received, the bidder will make no allowance for oversight.

PRIME CONTRACTOR CERTIFICATION:

Included in this bid package is a prime contractor certification form. This form **must** be filled out and returned with your bid package, or it will not be accepted.

QUALIFICATIONS, CERTIFICATIONS, LICENSES:

Bidder shall have, and if awarded contract, shall maintain all the necessary qualifications, certifications, and/or licenses pursuant to Federal and State law and regulations to provide the items or services required.

II. EVALUATION and SELECTION

EVALUATION CRITERIA:

The evaluation criteria shall include, but is not limited to the following:

1. Price
2. References
3. The qualifications of the Bidder to provide goods and services required
4. History of Bidder's company

AWARDING OF BID:

The award will be based on the lowest responsible bidder that is able to meet or exceed the requirements of the County for the purchase, delivery, installation, removal and disposal of furniture at Sunny Hill Nursing Home, 421 Doris Ave, Joliet, IL 60432. A bid is awarded based on total price listed on attached bid form.

REJECTION OF BIDS:

The bidder acknowledges the right of the County of Will to reject any or all bids, to waive any non-material informality or irregularity in any bid received, and to accept the bid deemed most favorable to the interest of the County of Will after all bids have been examined and evaluated. In addition, the bidder recognizes the right of the County of Will to reject a bid if the bid is in any way incomplete or irregular. In evaluating the bids, the County of Will reserves the right to take into account various criteria including but not limited to, pricing, past performance, financial stability and reliability of each bidder in determining which bid is most favorable to the interests of the County of Will.

III. SCOPE of WORK, STAFFING and DUTIES

OVERVIEW:

It is the intention of the County of Will to request proposals for the purchase, delivery, and installation of new furniture, to include a nightstand, dresser, and freestanding closet, along with the removal and disposal of existing furniture, in 156 resident rooms at Sunny Hill Nursing Home, 421 Doris Ave, Joliet, IL 60433.

BACKGROUND INFORMATION:

Sunny Hill Nursing Home, located at 421 Doris Avenue, Joliet, IL 60433, is a healthcare facility, and provides a homelike environment and person-directed care for 156 residents. Illinois Department of Public Health (IDPH) regulation under F-Tag 917 requires the facility provide "*functional furniture*" as defined by Centers for Medicare and Medicaid Services (CMS) as room furniture that "*contributes to the resident attaining or maintaining his or her highest practicable level of independence and well-being*" Also, furniture should be "*suitable for the comfort of the residents*".

SCOPE OF WORK:

This bid is for the purchase of new furniture to include a nightstand, four drawer dresser, and one door closet with two drawer storage in a phased approach for a total of 156 resident rooms. Also included in this bid is the removal and disposal of current furniture located in resident rooms. A current furniture count by avenue is attached to this bid packet (attachment A). Installation schedule will be staged and established directly with Sunny Hill once the bid has been awarded.

Bid will be awarded to bidders that have prior experience and worked with healthcare requirements, safety and security and an established relationship with the install provider whether internally providing the services or a partnership. Submission **MUST** include three references from prior long-term care or healthcare facilities. If utilizing a different company to undertake the installation three references must also be supplied as part of this bid. Furniture should be delivered fully assembled to the site and not require on site assembly.

Pricing **MUST** include delivery and installation (D&I) of new furniture and removal and disposal (R&D) of existing furniture, listed in attachment A. If the bidder will subcontract any portion of the work described in this bid, and if and when the County of Will awards a bid to a successful bidder, such successful bidder agrees that it shall be responsible for monitoring, managing, and evaluating the work and all actions and omissions of its subcontractors and ensure timely payment to its subcontractors. The successful bidder agrees to defend indemnity and hold harmless Will County and its agents, officers and representatives against any and all claims including claims from its subcontractors and more specifically described in the indemnification section below.

Pricing **MUST** also include any associated shipping/delivery, warehousing costs.

FURNITURE SPECIFICATIONS:

Choice of finish, door style and hardware will be selected once the bid has been awarded. All measurements are current furniture sizes, Sunny Hill Nursing Home will accept slight deviations from listed measurements.

Nightstand: 1 Drawer, 1 Door with Hardware.

- ✓ Measurements 21 "W, 18" D, 30" H
- ✓ High density MDF, laminate front and metal drawer glider.
- ✓ Durable, impact resistant, moisture and fade resistant.
- ✓ Low maintenance, high stain resistance, easy cleaning.
- ✓ Seamless edges.
- ✓ Seamless laminate wrapping on all sides, fronts, and tops.
- ✓ European style slides and hinges
- ✓ Positive stop to prevent tip outs
- ✓ Sturdy build with a weight capacity of a minimum of 100 lbs.
- ✓ Solid toe kicks to keep out dirt and other items
- ✓ Levelers on all four corners
- ✓ No warping, cracking or splitting.
- ✓ Compliant with Sturdy Act 2023 standards and all amendments and changes thereto.
- ✓ Minimum 5-year warranty from date of installation and all warranty terms must be supplied to the County of Will.

Dresser: 4 Drawers with Hardware

- ✓ Measurements: 30" W, 18" D, 36" H
- ✓ High density MDF, laminate front and metal drawer glider.
- ✓ Durable, impact resistant, moisture and fade resistant.
- ✓ Low maintenance, high stain resistance, easy cleaning.
- ✓ Seamless edges.
- ✓ Seamless laminate wrapping on all sides, fronts, and tops.
- ✓ European style slides and hinges
- ✓ Positive stop to prevent tip outs
- ✓ Sturdy build with a weight capacity of a minimum of 100lbs
- ✓ Solid toe kicks to keep out dirt and other items
- ✓ No warping, cracking or splitting.
- ✓ Levelers on all four corners
- ✓ Compliant with Sturdy Act 2023 standards and all amendments and changes thereto.
- ✓ Minimum 5-year warranty from date of installation and all warranty terms must be supplied to the County of Will.

Closet: One Door with Two Drawers and Hardware

- ✓ Measurements: 26" Wide x 24" Deep x 72 High w/1 door and 2 drawers
- ✓ High density MDF, laminate front and metal drawer glider.
- ✓ Durable, impact resistant, moisture and fade resistant.
- ✓ Low maintenance, high stain resistance, easy cleaning.
- ✓ Seamless edges.
- ✓ Seamless laminate wrapping on all sides, fronts, and tops.
- ✓ European style slides and concealed hinges
- ✓ Positive stop to prevent tip outs
- ✓ Closet must have racks and shelves
- ✓ Sturdy build with a weight capacity of a minimum of 100lbs
- ✓ Solid toe kicks to keep out dirt and other items
- ✓ No warping, cracking or splitting.
- ✓ Levelers on all four corners
- ✓ Compliant with Sturdy Act 2023 standards and all amendments and changes thereto.
- ✓ Minimum 5-year warranty from date of installation and all warranty terms must be supplied to the County of Will.

KEY FEATURES OF PRIMARY IMPORTANCE:

Healthcare-associated infections (HAIs) are part of the landscape in medical settings, affecting resident outcomes and increasing healthcare costs. In 2011, the Centers for Disease Control and Prevention (CDC) estimated that approximately 722,000 HAIs occur annually in U.S. hospitals, with around 75,000 patients dying during their hospitalizations. This highlights the critical need for effective infection control measures, including strategically selecting and maintaining healthcare furniture;

Healthcare furniture plays a silent but pivotal role in preventing the spread of infections. By choosing suitable materials and designs, healthcare facilities can significantly reduce the incidence of HAIs.

Healthcare-associated infections are infections people get while obtaining treatment for other medical illnesses. Viruses, fungi, bacteria, or other pathogens can bring on certain infections. Familiar sources of HAIs include contaminated surfaces, medical equipment, and healthcare personnel. The high prevalence of HAIs underscores the need for rigorous infection control practices.

Furniture design also plays a significant role in infection control. Features like open wipeout spaces and seamless surfaces are essential as they prevent debris, fluids, and pathogens accumulation. Additionally, furniture with minimal seams reduces areas where bacteria can hide and thrive, making cleaning and disinfection more effective.

When selecting healthcare furniture, prioritize designs that facilitate easy cleaning and minimize potential hiding spots for pathogens. This can enhance overall infection control efforts. Nonporous furniture is important in healthcare settings because it's easier to clean and less likely to harbor dangerous pathogens. It's easier to clean and maintain, especially with disinfectants. It also reduces the risk of mold, mildew and germs.

Nonporous materials like vinyl and polyurethanes are essential for healthcare furniture. They prevent liquids from seeping in and becoming breeding grounds for bacteria, and antimicrobial treatments further enhance their effectiveness in infection control. Seamless surfaces and designs that facilitate easy cleaning are critical. Practical infection-control furniture improves resident outcomes by reducing the risk of HAIs. Residents are less likely to experience infection complications, resulting in quicker recoveries. This not only helps residents but also improves the healthcare facility's reputation.

Infection-control furniture increases resident and healthcare workers' safety by minimizing the risk of infection transmission. This creates a safer and more relaxed environment, fostering better health and wellbeing.

Innovative design features like wipe-out spaces, minimal seams, and easy-to-clean surfaces are crucial for effective infection control. These features prevent the buildup of contaminants and make cleaning more efficient.

Healthcare furniture is vital in infection control, significantly impacting patient outcomes and overall safety in medical environments. By selecting suitable materials and designs and incorporating innovative features, healthcare facilities can reduce the incidence of HAIs and make safer conditions for residents and staff.

IV. INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS:

Contractor shall at all times maintain in force at Contractor's expense, each insurance noted below.

1. Commercial General Liability
 - a. \$1,000,000 per occurrence
 - b. \$2,000,000 general aggregate
2. Professional Liability/Errors & Omissions
 - a. \$1,000,000 per claim
 - b. \$2,000,000 aggregate
3. Workers Compensation
 - a. Illinois Workers' Compensation Act compliance
 - b. \$1,000,000 each accident
4. Automobile Liability
 - a. \$1,000,000 combined single limit
5. Cyber/Data Privacy Liability
 - a. \$500,000-\$1,000,000

PROOF OF CARRIAGE OF INSURANCE:

1. The certificates provided by the CONTRACTOR at the time of bidding shall not be canceled or materially altered except after 30 days written notice to the COUNTY and approval by the COUNTY.

2. All policies shall substitute the word "Occurrence" for "accident" for both bodily and property damage. "Occurrence" shall be defined to mean an event or series of events or continuous or repeated exposure to conditions, which unexpectedly cause injury or damage during the policy period. All policies must be occurrence policies.

All insurance coverage shall be provided by insurance companies maintaining a financial strength and claims paying ability rating no lower than "A" MINUS "VIII" as rated by the 1999 or most current AM Bests Insurance Guide.

RISK OF LOSS:

The Contractor shall assume all risks for loss or damages to tools, equipment or materials whether stored on the site or elsewhere, or to tools, equipment or materials owned or rented by the Contractor, and he shall maintain such insurance as he may deem necessary to protect himself against such loss or damage.

V. PRICING and COMPENSATION

PRICES:

Bidders should respond with a rate for required item or service listed on the bid form, which shall include: Cost of furniture, delivery and installation, removal and disposal of existing furniture, and total cost.

Prices shall remain in effect throughout the Contract Period, which begins on the official award date, and continues through project completion.

COMPENSATION:

The Contractor shall submit a final invoice upon completion of the purchase, delivery, installation, removal and disposal of furniture to Sunny Hill Nursing Home.

Sunny Hill Nursing Home will pay the awarded contractor in full for the services invoiced typically within thirty days after receipt of the invoice. In any case, payments shall be made in accordance with the Local Government Prompt Payment Act, 50 ILC 505/1 et seq.

WORDS AND FIGURES:

Where amounts are given in both words and figures, the words shall govern. If the amount is not written in words, the unit cost will take precedence over the extended price in case of a discrepancy in the multiplication.

VI. NATURE of CONTRACT

The terms set forth below describe general terms of the contract and the bidder acknowledges that the successful bidder and the County of Will shall enter into a separate contract acceptable to the County of Will.

CONTRACT DURATION:

The contract is to commence on the official award date and continues through project completion.

NON-DISCRIMINATION:

The Bidder shall at all times observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq.

DEFAULT:

In case of default by the Contractor, the County of Will may procure the articles or services from other sources and may deduct from the unpaid balance due the Contractor any of its costs resulting from the default.-The prices paid by the County of Will under such circumstances shall be

TAX EXEMPTION:

The County of Will is exempt from Federal, State and Municipal Taxes.

ASSIGNMENT AND SUBLET OF CONTRACT:

The contractor shall not sublet or assign this contract, or any portion thereof, without prior written consent of the county.

FEDERAL COMPLIANCE:

The contractor shall comply with all requirements in 2CFR200 Federal provisions attached as Attachment B.

SEVERABILITY:

In case one or more of the provisions contained in this Contract shall be held to be illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

COMPLIANCE WITH APPLICABLE LAW:

In all aspects relative to the performance of their respective obligations, the contractor shall conduct their business in accordance with all applicable federal, state and local laws.

CHOICE OF LAW:

Responses to this Bid and any agreement connected herewith shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions.

VENUE:

Venue for any cause of action related to this Bid and any agreement connected herewith shall be filed with the Twelfth Judicial Circuit, Will County, Illinois.

INDEMNIFICATION:

Contractor and its officers, employees, attorneys, agents, subcontractors, representatives and other parties agree to and will indemnify, defend and hold harmless the County of Will and all of its elected officials, officers, employees, attorneys, agents, and representatives against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, that may arise, or be alleged to have arisen, out of or in connection with the Contractor's performance of, or failure to perform the Work or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of the Contractor.

ILLINOIS FREEDOM OF INFORMATION ACT:

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Your proposal will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your proposal that we treat certain information as exempt. We

will not honor requests to exempt entire proposals. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the proposal as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to contractor as soon as practicable. Regardless, contractor will be responsible for any costs or damages associated with defending your request for exempt treatment. Furthermore, contractor warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your proposal is accepted by the County of Will all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to contractor, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to contractor as soon as practicable and, within the period available under FOIA, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, contractor will warrant that County of Will's responses to requests for a document relating to contractor, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party. Please be advised also that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA. 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the contractor shall provide to the County of Will at no cost and within the timeframes of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, contractor may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, contractor will be responsible for any costs or damages associated with defending the request for exempt treatment.

VII EXHIBITS:

PRIME CONTRACTOR CERTIFICATION

The undersigned hereby certifies that _____
Name of Bidder/Company

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Representative of Company

Title

Signature

Date

Note: A person who makes a false certificate commits a Class 3 Felony. Sections

33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of **Section 5-4 of this Code.**

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

Bid Form

Resident Furniture Replacement SHNH

#2026-65

Name _____ F.E.I.N> # _____

Address _____

City _____ State _____ Zip _____

Contact Person _____ Phone _____

Email Address _____

THIS IS NOT AN ORDER

Will County Agency Name:

For additional information contact the Will County Purchasing Department at purchasing@willcounty.gov

The bidder proposes to provide the products and/or services in accordance with the specifications attached herein.

Submittal Requirement Checklist: Each of the following items must be submitted for the bid to be considered.

- _____ A. 10% Bid Bond or Cashier's Check
- _____ B. Prime Contractor Certification Form
- _____ C. Bid Form
- _____ D. Receipt of Addenda Form
- _____ E. Certificate(s) of Insurance
- _____ F. Reference Form

DESCRIPTION	
Nightstand (per unit)	\$
Dresser (per unit)	\$
Closet (per unit)	\$
Total of 156 Nightstands, Dressers and Closets	\$
Delivery & Installation of 156 Nightstands, Dressers and Closets	\$
Removal & Disposal of Current Resident Furniture	\$
Total Contract Amount	\$
TOTAL CONTRACT AMOUNT WRITTEN IN WORDS. IN CASE OF DISCREPANCY, THE AMOUNT IN WORDS SHALL GOVERN.	

Printed Name: _____

Signature: _____ **Title:** _____



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

Reference Form

Resident Furniture Replacement SHNH

#2026-65

Please list three (3) references, other than the County of Will, that you have done similar work, service or supplied similar products to:

Entity: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Email Address: _____

Entity: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Email Address: _____

Entity: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Email Address: _____



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

Addendum Form

Resident Furniture Replacement SHNH

#2026-65

Name _____ F.E.I.N> # _____

Address _____

City _____ State _____ Zip _____

Contact Person _____ Phone _____

Email Address _____

THIS IS NOT AN ORDER

Will County Agency Name:

For additional information contact the Will County Purchasing Department at purchasing@willcounty.gov

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

Addendum Receipt: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

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No. _____, dated _____, signed _____

LATE BIDS CANNOT BE ACCEPTED!

SEALED BID DOCUMENT

Bidder Return Address:

BID #:	2026-65
DUE DATE:	3/17/2026
DUE:	2:00 P.M.
DESCRIPTION:	SHNH Resident Furniture

DATED MATERIAL-DELIVER IMMEDIATELY

**WILL COUNTY PURCHASING DEPARTMENT
302 N. CHICAGO ST., 2ND FLOOR
JOLIET, IL 60432**

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE)
TO THE OUTERMOST ENVELOPE OF YOUR SEALED BID
TO HELP ENSURE PROPER DELIVERY!

LATE BIDS CANNOT BE ACCEPTED!