



WILL COUNTY, ILLINOIS

PURCHASING DEPARTMENT

JENNIFER BERTINO-TARRANT
WILL COUNTY EXECUTIVE

KEVIN LYNN
DIRECTOR

P. 815-740-4712
F. 815-740-4604
E. klynn@willcounty.gov

County Office Building
302 N. Chicago Street
Joliet, IL 60432

2025-75 Hazard Mitigation Plan RFQ

Addendum #1 – July 15, 2026

We received the following questions regarding this RFQ:

Question #1: Would the County be willing to share an estimated budget range or anticipated funding level for this project? This information would help ensure that proposals are appropriately scaled to align with the County's expectations under DMA 2000 and 44 CFR Part 201.

[Answer #1: A specific budget range will be discussed with the top ranked vendor during contract discussion.](#)

Question #2: We note that the anticipated project kickoff is September 2026. Could the County please confirm the expected period of performance, including the anticipated completion date or FEMA approval timeline, if available?

[Answer #2: We are anticipating an 18 month performance period including FEMA approval.](#)

Question #3: Page 4 of the RFQ 1.

States that statement of qualifications must be prepared on the forms provided by the County of Will.

Can you please provide those forms?

[Answer #3: This requirement is in reference to the forms included in the original solicitation packet \(RFQ Form, Addenda Form, Prime Contractor Certification Form, Etc.\)](#)

Question #4: Could the County share or provide a link to the current FEMA-approved Will County Multi-Jurisdictional Hazard Mitigation Plan, including any approved annexes?

[Answer #4: Below please find the link to the approved Hazard Mitigation Plan](#)

[Approved Hazard Mitigation Plan 2021](#)



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https://willcountyillinois-my.sharepoint.com/:f:/g/personal/klynn_willcounty_gov/IgBI-jUvrZ6yTZm6IOuA_rrCAc-y23d7G1Pf5dLw2NJfADY?e=jT7Ahl

Question #5: Could the County confirm the full list of participating municipalities, townships, and special districts expected to adopt the updated plan?

Answer #5: All municipalities, townships, and county departments as they wish to participate.

Question #6: What are the County's expectations for the number and format of steering committee meetings, public meetings, and municipal workshops over the 12–18 month project period?

Answer #6: This will be as needed to complete the project – no minimum or maximum.

Question #7: For the optional and value-added services listed in Section 8 of the Scope (advanced GIS modeling, climate resilience integration, Benefit-Cost Analysis support, EOP integration, and training workshops), does the County expect a qualitative description of capabilities at the SOQ stage, with pricing reserved for fee negotiation with the selected firm in accordance with qualifications-based selection?

Answer #7: No, we don't expect a qualitative description of capabilities.

Question #8: The RFP does not list pricing or cost as part of the submittal requirements. Is pricing required as part of the submittal requirements?

Answer #8: This is a Request for Qualifications format solicitation. No pricing will be collected for initial review.

Question #9: Will the County provide evaluation criteria/points the proposal?

Answer #9: Evaluation criteria will be provided post-review.

Question #10: If there is a formula that will be used for the pricing evaluation, will the County please provide that formula?



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Answer #10: This is a Request for Qualifications format solicitation. No pricing will be collected for initial review.

Question #11: RFP mentions statement of Qualifications must be provided on the forms provided. Please confirm that there are no specific forms for the Business Organization and Statement of Qualifications sections, and that this refers only to the prime contractor, reference, RFQ, and Addenda forms.

Answer #11: Confirmed.

Question #12: Can the County confirm how many communities have expressed their intent to participate, or will the consultant be expected to collect letters of interest for this project?

Answer #12: Many of the communities have already participated in years past and will continue to participate – however we would like the consultant to work with all various forms of government to ensure county-wide participation and adoption.

Question #13: Can the County share a copy of the current plan and disclose whether the County is satisfied with the structure, template, and overall look and feel, or whether it is considering any changes?

Answer #13: Please find the link to the current plan in response above. Currently the County is neutral to the format.

Question #14: Can the County provide a sample contract?

Answer #14: A project specific contract will be drafted with the awarded vendor, no sample is available.

Question #15: Can the County confirm that DocuSign or a digital signature will be accepted

Answer #15: Confirmed.